

Legal Essentials for Municipal Officials

NEWLY ELECTED AND EXPERIENCED MUNICIPAL OFFICIALS:

Join Foster Swift attorneys Lisa Hamameh, Mike Blum, Cliff Hammond and Anne Seuryneck for a FREE seminar on the “Legal Essentials for Municipal Officials.” The seminar will take place in our Southfield office, located at 28411 Northwestern Highway, Suite 500, from 1 p.m. to 4 p.m. on January 18. Seats are limited, and will be reserved on a first come, first served basis. Please RSVP to Chelsey White at cwhite@fosterswift.com or 517.371.8125 to register.

LEARN MORE:

The seminar will be divided into three short sessions.

Parliamentary Procedure and Zoning and Land Use Regulations

Presented by: Lisa Hamameh

This two-topic session will begin with a primer on parliamentary procedure to help attendees gain knowledge and understanding in order to attain a level of comfort in the basics of making motions and voting on the matters before them. Topics to be covered include: the difference between a motion and a resolution; the requirement of a roll call vote; the definition of a quorum and handling motions. This session will conclude with an overview of zoning and land use regulations to provide the groundwork for making those decisions. Topics to be covered include a discussion regarding the history of, and purposes behind the Michigan Zoning Enabling Act, the Michigan Planning Enabling Act, zoning ordinances, and master plans.

Federal and State Law Applicable to Municipal Employees

Presented by: Mike Blum and Cliff Hammond

This session will cover the basic requirements imposed by federal and state law applicable to municipal employees. Topics to be covered will include wage and hour issues, protections afforded employees concerning discrimination and retaliation, disability and medical leave issues, and laws applicable to unionized employees - including right-to-work issues.

The Open Meetings Act and The Freedom Of Information Act

Presented by: Anne Seuryneck

As public bodies, municipalities must comply with the Michigan Open Meetings Act (OMA) and Freedom of Information Act (FOIA). This session will focus on the OMA and FOIA basics, discussing what every municipal official should know. Attendees will learn common OMA pitfalls and ways to avoid those pitfalls and how to timely and accurately respond to FOIA requests, including discussing common FOIA mistakes.
