



Terri L. Bolyard

Paralegal

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Terri L. Bolyard has over 20 years of experience working in the legal field, with 14 years of special focus in the employee benefits area. Ms. Bolyard earned her associate's degree in business management, *summa cum laude*, from Davenport University. She specializes in employee benefits as a member of the firm's Employment, Labor and Benefits Practice Group. Ms. Bolyard is a member of the National Association of Legal Assistants and of the Legal Assistants Section of the Ingham County Bar Association.

REPRESENTATIVE MATTERS

- Oversee compliance issues involving large, complex retirement plans for firm clients.
- Organize and document large, complex mergers of qualified retirement plans, including obtaining IRS approval of those mergers.
- Assist in the preparation of complex Form 990 filings for certain tax-exempt organizations.

PUBLICATIONS

Qualified Plans: Approaching Compliance Deadline for Cycle A Plans, *Foster Swift Employment, Labor & Benefits Quarterly*, Winter 2011

Happening Now – Proposed 401(k) Plan Legislation, *Foster Swift Employment, Labor & Benefits Quarterly*, Summer 2011

Universal Availability - Is Your 403(b) Plan Compliant?, *Foster Swift Employment, Labor & Benefits Quarterly*, Summer 2011

Qualified Plans: Approaching Compliance Deadlines, *Foster Swift Employment, Labor & Benefits Quarterly*, Winter 2010

IRS 401(k) Compliance Check Questionnaire - Completion Required!, *Foster Swift Employment, Labor & Benefits E-News*, May 27, 2010

PRACTICE AREAS

Employee Benefits

ERISA

Qualified & Nonqualified Deferred Compensation Plans

Employment, Labor & Benefits

EDUCATION

A.S. Davenport College, 1989 -
summa cum laude



MEMBERSHIPS & AFFILIATIONS

Legal Affiliations:

- State Bar of Michigan
 - Paralegal/Legal Assistant Section
- National Association of Legal Assistants
- Ingham County Bar Association
 - Legal Assistant Section

Community Involvement:

- Clinton County 4-H, Volunteer youth leader